

NEWCASTLE-UNDER-LYME BOROUGH COUNCIL
EXECUTIVE MANAGEMENT TEAM'S REPORT TO THE
MEMBER DEVELOPMENT PANEL

07 November, 2013

MEMBER TRAINING PROGRAMME

Submitted by: **Member Training and Development Officer**
Portfolio: **Communications, Transformation and Partnerships**
Ward(s) affected: **Non-specific**

Purpose of the Report

To update Members on the findings of the Peer Assessment Team and to consider the Action Plan

Recommendations

- (a) That the report be received.
- (b) That the Action Plan be updated with Members' comments and further actions.

Reasons

To ensure that the Council's meeting procedures are an effective process.

1. **Background**

1.1 In August 2013, a Peer Assessment Team addressed this Committee with its findings from the Peer Review held between May and July. An Action Plan is attached at Appendix 1.

2. **Issues**

2.1 A number of recommendations were suggested along with a number of areas where the Authority did well.

3. **Outcomes Linked to Sustainable Community Strategy and Corporate Priorities**

Effective meetings of the council will contribute directly to the 'Transforming our Council to Achieve Excellence' priority within the Corporate Plan. Consequently, Members who have the knowledge and skills appropriate to the discharge of their responsibilities will also assist the Council in meeting the other corporate priorities and outcomes associated with the Sustainable Community Strategy.

4. **Legal and Statutory Implications**

4.1 There are no legal implications directly associated with this report.

5. **Equality Impact Assessment**

5.1 There are no equalities implications directly associated with this report.

6. **Financial and Resource Implications**

6.1 There are no budget implications associated with this report.

6.2 The main resource implication associated with the proposals listed in this report is use of Members' and officers' time. The process will require a minimal commitment of time from Members if it is to be effective and meaningful.

7. **Major Risks**

7.1 There are no major risks associated with this report.

8. **Key Decision Information**

8.1 The proposals within this report are not regarded as Key Decisions in the sense that it should be included within the Forward Plan. However, as this is not regarded as a non-Executive function, a Cabinet (executive) decision is required to give effect to the proposals.

9. **Earlier Cabinet/Committee Resolutions**

15 August 2013.

10. **Appendices**

Appendix 1 Peer Assessment Review Action Plan